

Easy Guide:

Online Check-In for Conference Delegates – Required to Authorise a Preauthorisation Upon Check-In

Pre-Arrival

On the morning of arrival, you will receive an email or a text message from the Celtic Collection inviting you to check-in to your hotel room online.

Simply click on the link provided to begin check-in ahead of your arrival at the resort.

Step 1:

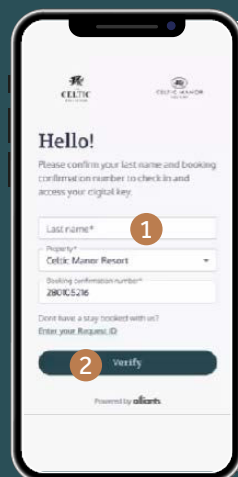
Enter the surname under which the reservation is booked.

Step 2:

Click 'Request to Check In'.

Step 3:

Click 'Stay Details' to select your estimated time of arrival (ETA) and add any special requests (e.g. extra pillows, fan in room).



Step 4:

Confirm your contact details and sign the registration form.

Step 5:

Add your card details for the £100 pre-authorisation.

Step 6:

Add your room key to your Google or Apple Wallet.

Step 7:

Enter the verification code sent to your mobile or email (mobile is usually quicker).

Step 8:

Sign into your Apple or Google account and choose which devices to add your key to (e.g. Android phone, iPhone, Apple Watch), then click 'Add'.

Step 9:

Wait for your "Room is Ready" email or text. Once received, open your Apple or Google Wallet to access your room key and head straight to your room.

